



Inaugural
Annual General Meeting (AGM)
Unconfirmed AGM Minutes
28 November, 2021
4.30 pm

Thank you to Catherine Rose of Empire Pastry, for catering, and others who shared food.

Chair: Louise Stelfox

Minute Taker: Trish Cook

Reference document: Darlington Community Garden (WA) Inc. Constitution.

Welcome, Acknowledgement of Country to Indigenous peoples and all who care for this area.
(Louise)

Present: Louise Stelfox, Trish Cook, Sonja Parker, Susie Itzstein, Karen Davies, Sally Herzfeld, Shane Bailey, Rosie Logie, Ion Jefferson, Alison Atkinson, Colette Murray (Review), Steve Beadle (DRRA President), Megan & Simon Bryne, Shelton Huettig, Kate Herren, Michelle Jessup, Joe Grehan, Kady & John Yaxley, Angus Skene, Larissa Wake.

Apologies – Sue Lennard, Winsome Santa Maria, Candice Cahill.

Constitution 49: Chair's Annual Report – Louise Stelfox

2018: The concept for the garden was developed by Gerry Healy as an area for intergenerational connection.

2019: Community consultation revealed strong interest in a community garden. Designs drafted – Gerry & Candice, Peppercorn Lease with Shire of Mundaring. Vision statement agreed.

Vision: Harmonious place, accessible to everyone, promotes community connection and wellbeing, and Sustainability.

Mission: Community Hub – welcoming all people where the focus is organic gardening with permaculture principles, sustainability, the Arts, Reconciliation, Learning and Teaching.

2020: There were two community meetings, a wagon was purchased, and transported with a donation from Bendigo (\$2000), The Cash For Container bins set were set up (now raising \$200 a month), Native Triangle weeding, education and mulching, Darlington Hall garden (Alison). Also Drafting of the DCG Operations Management Plan and Establishment Plan (Sonja, Rosie) and successful application for Shire of Mundaring \$2495 Grant for soil and Plants.

2021: In March Louise became involved. Committee work teams were formed, successful Department of Communities Grant \$8000. Epic Bendigo raffle fundraising \$12,000 (Shelton – super seller). In July the Grand Arbour was completed, Constitution was written and the DCG was officially incorporated (David). In September we had the Spring Launch with guests Noel Nannup & The Hon. Ken Wyatt and guests. In winter we saw a lot of water – with ducks – so drainage works on the lease was undertaken, as well ripping and soil improvement for \$2000 by Alan Woodward.

Spring launch our first tree was planted, grown by children at Helena College under the care of Sally Herzfeld. Sleepers purchased for garden beds (Karen), Wagon sanded and painted (Trish / David). Once footings are completed we will bring the Wagon to site. Compost infrastructure now set up (Sue L). Insurance cover for Public Liability, Volunteers, Management (David) now obtained. November: Lease transferred from DaSRA to DCG WA Inc.

Challenges to/do - Water Connection – quote from water Corp is around \$7,291 for a water connection on Pine Terrace. To be done over summer. Fundraising/grants etc. Aim for March, for autumn planting.

Constitution 49: 3b(i): Treasurer's Annual report – Sonja Parker

Treasurers Spreadsheet was shown on large screen and Sonja explained the records. Financial reports will always be fully available to any member on request: sonja.parker@iinet.net.au. The Financial Summary is attached below. Sonja also explained the monitoring of various areas. Funds not technically reconciled at this point. DaSRA holding funds related to our grants (prior to our incorporation).

Operations: Income is interest only. Expenditure included: printing, lease payment, advertising for various events, incorporation costs, establishment of website & domain name, earthworks, membership of Com. Garden's Australia.

Grants: 2019- 2021. Details for expenditure, acquitted date, tracking the expenditure.

Fundraising: Bendigo Raffle 2019, 2021, Darlington Arts Festival Stall – tracked.

Containers for Change, doing well. Started in January. August was a big month \$350. Earning approx.. \$200-250 pcm. CFC has raised approx \$1,828.90 for the Garden, since the bins installed at the bottle shop (thanks to Sue Lennard for instigating, and the Shire for emptying, fortnightly.

Small fundraising, stalls, income is being monitored.

Wagon – Specific funding included the two Bendigo Raffles, and Crowdsourcing about \$700, and Bendigo \$2000 donation. Currently \$11000 to pay for footings, cover and anything else.

Bush dance pending January 29th 2022

Current balance: \$24,154.44 (Bendigo & DaSRA) & Membership increasing.

Expenditure process is by reimbursement or by invoice direct payment. Bendigo phone app requires two signatures to approve expenditure, currently Sonja Parker and Patricia Cook. (Addendum, Signatures are now required from Louise Stelfox and Rosie Logie.)

Darlington Community Garden 2021 Financial Summary

	Income	Expenditure	Balance
Operational	3.63	3,042.05	-3,038.42
Grants	11,995.00	1,554.79	10,440.21
Membership	442.00	0.00	442.00
Containers for Change	1,828.90	0.00	1,828.90
Community Fundraising	2,931.00	1,514.50	1,416.50
Spring Launch	812.50	0.00	812.50
DAF 2021	235.28	101.00	134.28
Wagon	19,278.82	7,792.00	11,486.82
Bushdance	640.00	8.35	631.65
Subtotal	38167.13	14012.69	24154.44

Constitution: 33 (1) Decide by resolution the number of ordinary committee members (if any) to hold office for the next year - Suggested **(8)** ordinary members (includes Team Leaders).

Louise declares all positions become vacant. Positions are for 2 years. Paid members may vote.

Constitution 49: 3c Election of Chair:

- Chair – **Louise Stelfox** was nominated for the position of Chair and was elected unopposed and unanimously.

Constitution 49: 3c Election of Other Committee members:

- Vice Chair – **Susie Itzstein** was nominated for the position of Vice Chair and was elected unopposed and unanimously.
- Secretary – **Trish Cook** was nominated for the position of Secretary and was elected unopposed and unanimously.
- Treasurer – **Rosie Logie** was nominated for the position of Treasurer and was elected unopposed and unanimously.

Constitution 49: 3c Election of Team Leaders (ordinary members)

- **Alison Atkinson** was nominated for the position of Horticulture & Design Team Leader and was elected unopposed and unanimously.
- **Catherine Doherty** (absent by notification to Chair) was nominated for the position of Memberships Coordinator and was elected unopposed and unanimously.
- **Shane Bailey and Shelton Huettig** were nominated for the positions of Events and Education Coordinator jointly and were elected unopposed and unanimously.
- **Winsome Santa Maria** (absent by notification to the Secretary) was nominated for the

position of Sustainability Coordinator and was elected unopposed and unanimously.

- **Sonja Parker** was nominated for the position of Communications Coordinator and was elected unopposed and unanimously.
- **Karen Davies, Kate Herren, and Sally Herzfeld** were nominated for the positions of (less) ordinary committee member, and unanimously accepted.

Constitution 49: 3e Confirm or vary Membership Fees: currently \$20 per individual, \$15 (unwaged), kids free. Financial year is: July 1st – June 30th. Pro rata rates currently apply. Pay Forward Options – one available. Please speak to any committee member if you wish to use, or you know someone who. Moved: Louise Stelfox, Seconded: Ion Jefferson. **Motion passed unopposed.**

Reminder next Committee Meeting (Exec & Committee members, observers welcome) – Friday 28 January 2022 @ 12.30-2.30pm at Pavilion.

Constitution 49: 4 Other business:

- New Members: Welcome Larissa Wake & Joe Grehan, Colette and Steve.
- Benefits of Membership, evolving (see Management Plan, for current list), discounted rates for members may apply in future for workshops etc.
- General members can vote and be part of the decision making process by being on Committee, or turning up to activities. General members may request Special General Meeting at any point.
- See Shelton for tickets to the Bushdance January 29th 2022, and to sell tickets. A family event, for a fun, interactive time. Come along with others for a good time, and great bushdance fun.
- Minutes of the meeting will now go only to the Committee Members, and are proposed to go onto the website in future. Team Leaders please share information with your teams as appropriate.
- Proposed gardening times are Wednesday afternoon 5.30pm, Saturday morning from 7am.
- Sleeper garden bed construction is proposed for 11th December 2022 – Saturday morning.
- Members to join Horticulture/Design team - Karen, John, Megan, Simon, Gus, Kady, Kate, Gus, Ion.
- Skills to share: Shelton knows someone with large gardening tools to use. Joe – ecology skills, is helping with the Wetlands and rehabilitation. Gus wants to help build the garden. Colette can help with Communications if needed. Sally has school contacts. Larissa is a teacher who will help at the Bushdance, and anything kid friendly. Ian happy to help construct garden design and building, has a bobcat and can move rocks if required. Michelle happy to help with drawings of design.
- Design: railway sleeper beds, and Goanna shaped main garden.
- Thank you to sponsors Bendigo bank, Shire of Mundaring, Department of Communities, EMRC.
- Thank you to Wagon contributors: Studio Origami Architects Javi, Izabella & Kiya, David Grant, David Lavelle, Michelle Jessup, Artisan Floor Sanding, Two's Gether's Food Van

(Generator).

- Bushfire Readiness Group, Susie, wants support from DCG for their new project to **eliminate highly flammable Weedy Wattles**. Joe's son has done a project mapping all the Flinders Ranges Wattles for his Year 9 school IB project. He has produced a map of wattles between Darlington and Glen Forrest, and provided all the spatial data to the Shire of Mundaring. A few thousand were found, plus other Eastern wattles species are problematic. Raising awareness is great. Shire has produced a brochure of the Weedy Wattles. Only the roots are nitrogen fixing. Mulching wattles risks spreading the plants. Joe would be prepared to

<https://www.mundaring.wa.gov.au/ResidentServices/Environment/Documents/Removal%20of%20Eastern%20States%20Wattles.pdf>

- A bag of compost donated by Eastern Metropolitan Regional Council (EMRC) was given to everyone who attended. Thank you EMRC.

Thank you everybody.

Time close: 5:30pm

5.30-7.30pm Croquet on the Lawn.

ADDIT: Excess compost bags given to Cam Giles, Geoff Barker, David Lavell, Catherine Rose, Catherine Doherty, Brendon Thompson, Val Shiell, and Winsome Santa Maria – thank you to all for your previous and/or future assistance to DCG. (Trish).